

b. Second quarter review

The second quarter review took place on 16th November with Tanya Butcher from WCC. Tanya confirmed the footfall was down but this was to be expected with the building works in progress. The loan figures are stable which is considered good.

The stock rotation has improved and more new books are being received into the Library along with a number of donations which have been added to WCC stock.

Councillor Aird pointed out that the type of reports that WCC are able to produce is disappointing, Tanya will investigate.

7. Building Alterations

The final invoice is due from IP Construction.

It was agreed that the hand dryer needs to be moved to a more suitable position and also lowered. The wooden box which has been placed around the pipework from the wash hand basin is a trip hazard and needs to be modified.

Items for the new toilet facility will be ordered shortly.

DDD are due to install the CCTV on Monday 26th November.

8. Events

The Youth Group Fundraiser will be going ahead on 1st. December 09.30 to 12.30, a number of people have offered to assist on the day.

'Thank You' for Volunteers on 28th November has been given a budget of £40.

The Fashion show on 8th November was very successful and raised over £200, thanks to everyone who helped and, of course, to Wanda and Paula for their support.

Fiona, Ann and Janet are working on a programme of events for 2013; the provisional list will be circulated shortly. It was agreed to do an opening event on 12th January with a number of the panto' characters present and invite representatives of various groups to attend.

Robin confirmed that the WALC Rugby Are Committee will be holding their meeting in the Library on 29th November.

9. Supporters of Dunchurch Library Group Trust

Jon Bass confirmed that the shop has now opened on nine occasions and the average takings are £92 per session. The first Saturday opening raised £105.

The pricing structures are now on track.

Jon will produce financial projections for 2013/14 within the next few days.

10. Volunteers

It was agreed Jon Bass would confirm with the Trustees regarding expenditure on lanyard name badges for all Volunteers.

It was agreed that there should be an agenda issued for Volunteer meeting so that everyone is aware of items to be discussed. Janet will let the Clerk have details of the standard headings used at the moment for Volunteer Notes.

11. Merchandising

Logo status

No progress as yet.

12. Miscellaneous

Ann Wright asked if it would be possible to set the meeting dates for the next twelve months. The Clerk will arrange.

13. Date of Next Meeting

No formal meeting will be held in December – January Meeting date TBC.

The members of the Sub-committee will meet socially on 20th December at 20.00 in the Dun Cow Committee Room.

Chairman

Signed

Date: