



**PLEASE NOTE THAT THE MEETING BELOW, WHICH WAS DUE TO BE HELD OUTSIDE THE LIBRARY HAD TO BE CANCELLED AT SHORT NOTICE DUE TO THE CORONAVIRUS OUTBREAK AND THAT DUNCHURCH PARISH COUNCIL DID NOT HAVE A QUORATE NUMBER OF COUNCILLORS WHO WERE ABLE TO BE PRESENT**

## **DUNCHURCH PARISH COUNCIL**

**Dunchurch Community Library, School Street, Dunchurch, CV22 6PA  
Telephone 01788 817550 or 07474 705061 Email Clerk@dunchurchpc.org**

**THE CLERK HAS BEEN NOTIFIED FROM WARWICKSHIRE ASSOCIATION OF LOCAL COUNCILS, VIA THE NATIONAL ASSOCIATION OF LOCAL COUNCILS THAT PARISH COUNCILS CAN MAKE DECISIONS VIA EMAIL. IF YOU WOULD LIKE FURTHER INFORMATION, PLEASE CONTACT THE CLERK, GILL PEACOCK – DETAILS ABOVE**

**THEREFORE, THE ITEMS BELOW HAVE BEEN APPROVED VIA EMAIL WITH ALL DUNCHURCH CLLRS PARTICIPATING IN THE EMAIL CORRESPONDENCE. IF YOU WOULD LIKE TO SEE A COPY OF EACH EMAIL, PLEASE CONTACT THE CLERK.**

**Present during Email Meeting : CLLR TRACEY PRICE, CLLR KEN KNOTT, CLLR JAN GEE-RUSSELL AND CLLR PAUL WALLER AND THE CLERK**

### **AGENDA**

**1. Election of a Chair.**

**The Clerk requested all of the above Cllrs for their nomination for a new Chair.**

Cllr Ken Knott proposed Cllr Tracey Price, this motion was seconded by Cllr Jan Gee-Russell and carried by the majority, with one abstention.

**2. Declarations of Interests and Dispensations.**

Cllr Jan Gee-Russell declared a personal interest in item 4 as she knew one of the potential co-optees – Gillian O'Connell, who was a member of a Group that they both belonged to.

**3. To approve that the Clerk has delegated authority to respond to planning applications and deal with invoices in an emergency situation, such as COVID-19, on behalf of the DPC.**

**The Clerk asked all of the above Cllrs whether they approved the Clerk's delegated authority to respond on behalf of Dunchurch Parish Council in respect of the above. Please see attached Document, which had been circulated to all Cllrs, prior to them making a decision.**

Cllr Ken Knott approved the Clerk having delegated authority. This motion was seconded by Cllr Jan Gee-Russell and carried unanimously.

#### 4. DPC to invoke the Co-option procedure and co-opt new DPC Cllrs.

The Clerk asked all of the above Cllrs whether she had the authority to contact two potential co-optees on to Dunchurch Parish Council to ask them whether they would be able to/would like to join the DPC. Cllr Jan Gee-Russell declared a personal interest in the item below.

Cllr Knott authorised the Clerk to contact the two potential co-optees. This motion was seconded by Cllr Waller and carried by the majority.

#### 5. Planning – Applications received Since the last DPC Meeting

Application No.	Address	Proposal	Comments
R20/0102	The Old Post Office, Coventry Road, Dunchurch	LBC for the repair of roof (to include the removal and replacement of the existing tiles	No Response
R16/2569	Tritax Symmetry – Employment, Land North of Coventry Road, Thurlaston	Outline planning permission for up to 186,500 sq m of buildings for Use Class B8 (Warehousing & Distribution) etc. See link: <a href="http://www.planningportal.rugby.gov.uk">www.planningportal.rugby.gov.uk</a>	See DPC response via RBC Planning link
R20/0129	Laurel Farmhouse, 58 Daventry Road, Dunchurch	Two storey extension to annexe	No Response
R20/0098	Inwoods Farm, Ashlawn Road, Rugby	Erection of 1 new agricultural building for the storage of grain.	No response
R20/0186	Toft House, Southam Road, Rugby	Change of use of 4-bed holiday let to 2 X 1 bed apartments	No response

#### 6. Financial matters to approve payments to be made

- The Clerk requested approval to pay the outstanding invoices identified on the Schedule of Payments.
- Cllr Ken Knott proposed that the following invoices be paid. This motion was seconded by Cllr Jan Gee-Russell and carried unanimously.
- Came & Company for £99.66 – additional Fidelity insurance – sent copy invoice on 12<sup>th</sup> February
- Three - £36.24 – for Mobile Phones
- R.B.C. - £137.48 – Bin Hire & Weekly Collection – Sent copy invoice on 9<sup>th</sup> March
- W.C.C. - £171.20 – Hot & Cold Services and Water Testing – Sent copy invoice on 4<sup>th</sup> March

**THE CLERK WILL PROVIDE DRAFT MINUTES AND UPLOAD THEM TO THE DPC WEB SITE AS EMAIL MEETINGS OCCUR.**

**Date of the Dunchurch Annual Parish Assembly: 6<sup>th</sup> April 2020 - Cancelled**

**Date of next Dunchurch Parish Council Meeting: 20<sup>th</sup> April 2020 at 7pm - Cancelled**

**BOTH OF THE ABOVE MEETINGS WILL BE RE-SCHEDULED DUE TO COVID-19**