

# DUNCHURCH PARISH COUNCIL

Clerk: L.Foster  
Dunchurch Parish Council  
Dunchurch Community Library  
School Street  
Dunchurch CV22 6PA

Tel:

<u>Minute Number 04<sup>th</sup> Nov. (19 -20)</u>	Action
<p data-bbox="367 504 1157 560" style="text-align: center;"><b><u>Minutes of the Monthly Meeting of Dunchurch Parish Council held in Dunchurch Library at 7.30pm on 04th November 2019</u></b></p> <p data-bbox="239 593 454 627"><b><u>Those present: -</u></b></p> <p data-bbox="239 627 1220 683">Parish Councillors: Cllrs: M.Thompson, P.Waller, T.Price, K.Knott, and the Locum Clerk W.Robinson</p> <p data-bbox="239 716 462 750">District Councillor:</p> <p data-bbox="239 772 470 806">County Councillor:</p> <p data-bbox="239 840 622 873">Public: 8 members of the public</p> <p data-bbox="239 896 989 929"><b><u>Item 1. Apologies for absence and approval of acceptance</u></b></p> <p data-bbox="239 929 1212 1019">Apologies for absence were received from:- Parish Cllrs.: F.McCreath, J.Russell it was prop– <b>This motion was unanimously agreed.</b></p> <p data-bbox="239 1052 1228 1108">It was noted at this time that Parish Cllr.H.Morehouse has tendered his resignation from the Parish Council</p> <p data-bbox="239 1142 638 1176"><b><u>Item 2. Declarations of Interest</u></b></p> <p data-bbox="239 1176 702 1209">There were no declarations of interest</p> <p data-bbox="239 1232 1260 1265"><b><u>Item 3. Approval of minutes 13<sup>th</sup> May 2019; 7<sup>th</sup> October 2019; 18<sup>th</sup> October 2019:-</u></b></p> <p data-bbox="239 1265 1252 1355">Annual meeting of the Parish Council 13<sup>th</sup> May 2019: It was noted that no resolutions were made, just a table of appointees, notwithstanding this fact <b>it was agreed by a majority of those present that the minutes could be signed</b></p> <p data-bbox="239 1388 1260 1444">Monthly meeting on 7<sup>th</sup> October 2019: The Cllrs present indicated that the Chair could sign as a true record – <b>This was unanimously agreed.</b></p> <p data-bbox="239 1444 1252 1512">EGM on 18<sup>th</sup> October 2019: The Cllrs present indicated that the Chair could sign as a true record – <b>This was unanimously agreed.</b></p> <p data-bbox="239 1534 726 1568"><b><u>Item 4. Leam Valley First Responders</u></b></p> <p data-bbox="239 1568 1228 1624">Representatives of the Leam Valley First Responders gave an overview of how the organisation functions and how they respond to emergencies.</p> <p data-bbox="239 1624 1276 1758">Cllr.Knott asked the responders what they wanted Dunchurch Parish Council to do, is it to advertise the service, and in response the responders indicated that any publicity would be welcome, or for the Council to utilise the Numbers Plus service at a cost of £105 per annum to the Council.</p> <p data-bbox="239 1758 1268 1848">The responders gave a presentation of how a defibrillator functions, and answering a question noted that a defibrillator could cost around £1800, with a battery life of around 3 years, and a power supply to maintain a temperature in the winter months.</p> <p data-bbox="239 1848 1260 1915">The Chair noted that funds have been promised from individuals for the purchase of a defibrillator.</p> <p data-bbox="239 1937 1125 2004">The Chair brought agenda Item 9 forward as it was another item regarding defibrillators.</p>	

**Item 9. Defibrillator – to consider new location for a new village defibrillator**

The Chair noted that a defibrillator could be placed on the outside of the library, and after discussion it was determined that the Chair will obtain details from Mr.K.Protheroe

**Item 5. Public Participation**

A member of the public asked for an update on the state of the security cameras in the village, and the Chair responded that 2 cameras are functioning and the third not. The company that supplied them is looking at the problem but has stated that it is no longer under warranty (the damage was an Act of God). The Parish Council is still awaiting a response from Western Power and Warwickshire County Council.

A member of the public asked whether the camera had a surge protector fitted and the Chair in answer indicated that this is not known.

Cllr.Knott asked why the cameras are in place, and an answer is that the Parish Council at the time of purchase thought that it was a good idea.

A member of the public asked whether in the light of some proposed road changes, would it not be better to wait until these road changes are made (if at all) before any decisions are made about the cameras. It was also noted that no one has seen a working picture from the cameras, but it was also noted that CCTV could well be a vital tool in helping villages.

There being no further business under Public Participation the Chair concluded that item.

**Item 6 Reports for information.**

Resignations:-

It was noted that there were resignations from the following members of the Parish Council, H.Morehead, C.Dunn, D.Bhabra.

It was noted that the Returning Officer is aware of two vacancies and notification of the third vacancy will be sent to him.

Library:-

The Chair met with library staff and indicated that the library can open on the hours that suit it.

The Chair noted that all staff will be DBS checked, although it is unclear how much this will cost, and whether all individuals will wish to be checked.

The Chair noted that an officer from Rugby Borough Council has indicated that a Sec.106 agreement with Miller Developments will give approximately £10,000 for the library redevelopment.

The Chair noted that J.Beaumont is back supporting the library.

Neighbourhood Plan (NHP):-

It was noted that the NHP advisory group is now looking for new members from all organisations within the village, together with another Cllr.to join the group

Banking:-

It was noted that the now resigned Cllr.Morehead met with the Parish Council bank to look to add new signatories to the mandate, and now Cllr.Price will take on the role of contacting the bank to enable a new bank mandate to be signed as soon as possible.

Library Building:-

The Chair noted that tests have been done on the water supply, and there is a need to find the register regarding water quality, Cllr.Waller will look for the register.

**Item 7 Borough and County Councillor reports**

There were no Borough or County Cllrs.present.

**Item 8 Planning**

There were no planning notifications received, Cllr.Waller will contact the planning department at Rugby Borough Council (RBC) to determine whether there are any planning applications pending that the Parish Council needs to be aware of.

RBC Local Plan Supplementary document:-

After discussion it was proposed by Cll.Thompson and seconded by Cllr.Price that the developers be contacted to explain what kind of properties, trees, hedges etc. are envisaged and how will it help Dunchurch – **This motion was agreed.**

**Item 9. Defibrillator**

See after agenda item 4

**Item 10. Thatched Bus Shelter**

Given that the bus shelter is a listed building that requires repair and maintenance it was proposed by Cllr.Thompson and seconded by Cllr.Price that a bus shelter working group be set up – **This motion was unanimously agreed.**

**Item 11. Ornate Lamppost's**

It was noted that there are a number of ornate lampposts without lanterns that need some maintenance, it was therefore proposed by Cllr.Thompson and seconded by Cllr.Price that a bus shelter working group be set up – **This motion was unanimously agreed.**

**Item 12. Staffing Committee terms of reference**

After discussion on the terms of reference it was proposed by Cllr.Thompson and seconded by Cllr.Price that they be implemented – **This motion was unanimously agreed.**

**Item 13. Elections 2019 - closure of library**

After discussion it was proposed by Cllr.Thompson and seconded by Cllr.Price that the library be closed on 12<sup>th</sup> December 2019 for use as a general election polling station – **This motion was unanimously agreed.**

**Item 14. Elections 2020 - closure of library**

After discussion it was proposed by Cllr.Thompson and seconded by Cllr.Price that the library be closed on 17<sup>th</sup> May 2020 for hire by RBC and use as a polling station – **This motion was unanimously agreed.**

**Item 15. Finance**

**Consider use of DM Payroll Services from Oct. 2019 to the end March 2020.** - It was proposed by Cllr.Thompson and seconded by Cllr Price that this service be continued until March 2020 – **This motion was unanimously agreed.**

**Winter Planting** -It was noted that the quotes have been previously sent to Cllrs. and It was proposed by Cllr.Thompson and seconded by Cllr Price that this service be provided by the Friends of Dunchurch – **This motion was agreed.**

**Consider a repair service for DPC power outlets on the Green** - . - It was proposed by Cllr.Thompson and seconded by Cllr Price that the power outlets be repaired – **This motion was unanimously agreed.**

**To approve replacement Christmas lighting for small Christmas trees** - It was proposed by Cllr.Thompson and seconded by Cllr Price that Wilkinson's lights be purchased – **This motion was agreed.**

**To approve the order for Remembrance Day wreath** - It was proposed by Cllr.Thompson and seconded by Cllr Price that a wreath be purchased – **This motion was agreed.**

To approve payments as listed - It was proposed by Cllr.Price and seconded by Cllr Thompson that all listed payments be made – **This motion was agreed.**

**Item 16. Correspondence**

WALC conference & AGM, Cllr.Waller agreed to attend

**Item 17. Date of next meeting**

The next meeting of Dunchurch Parish Council will take place on Monday 2<sup>nd</sup> December 2019 at Dunchurch library commencing at 7.00pm

**Item 18 Exclusion of public and press**

To consider the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act as amended – “That in view of the special and confidential nature of the business to be transacted, it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw”. It was proposed by

Cllr.Price and seconded by Cllr.Waller that the public and press be excluded – **This motion was unanimously agreed.**

After discussion it was resolved to address all outstanding personnel issues

There being no further business the Chair Cllr. Thompson closed the meeting at 10.45pm.

The next meeting of Dunchurch Parish Council will be the Monthly Meeting of the Council and take place on Monday 2nd December 2019 in Dunchurch Library commencing at 7.00 pm,

Signed..... Date.....

**M.Thompson**

**Chair**

**Dunchurch Parish Council**