

# DUNCHURCH PARISH COUNCIL

Dunchurch Community Library, School Street, Dunchurch, CV22 6PA  
Telephone 01788 817550 or 07474 705061 Email Clerk@dunchurchpc.org

To All Members of the Dunchurch Parish Council - 5<sup>th</sup> February 2020

You are hereby summoned to attend a Dunchurch Parish Council Meeting at  
Dunchurch Community Library, School Street, Dunchurch,  
on Monday 10<sup>th</sup> February 2020 at 7.00pm,  
for the purpose of transacting the following business:

**Public Participation.** Members of the public may make representations, answer questions and give evidence in respect of the business on the agenda. Limited to 15 minutes.

## AGENDA

1. **Introductions**
2. **Apologies.** To receive apologies. To approve reasons for absence.
3. **Declarations of Interests** in items on the agenda, both the existence and nature.
  - To receive declarations of interest from Cllrs on items on the agenda
  - To receive written requests for dispensations for disclosable pecuniary interests if any
  - To consider any requests for dispensations as appropriate
4. **Minutes of the Parish Council budget meeting which took place on 6<sup>th</sup> January 2020**
5. **Reports for information.** To be noted.
  1. Library.
  2. Neighbourhood Plan Advisory Committee.
  3. Banking.
  4. NEST Pension.
  5. Playground Safety
6. **Planning.**
  - a. R19/1061
  - b. R19/1531
  - c. R19/1139
  - d. R19/1309
  - e. R20/0051
7. **Items for discussion and update**
  1. Highways and path safety.
  2. Hedge - Coventry Road.
  3. D.P.C. Newsletter.
  4. Budget.
  5. Training – Parish Council
  6. Village Hall Grass request update
8. **Library**
  - a. To consider the purchase of three new computers with the most up to date Microsoft Windows software;
  - b. To discuss the removal of moss from the Library roof and further signage

- outside the Library for opening hours and parking;
  - c. To discuss the display of various Cups which parishioners have won;
  - d. To consider the purchase of a new handrail for the porch door, to add a Tony Hart idea wall, add a Welsh dresser to be used for beverages, biscuits & storage for jigsaws;
  - e. To consider FODS siting a collection bin in the Library to receive donations of old knitted wool garments & kitchen sponges to support Dunchurch 2020 Summer Planting Water Conservation Policy.
- 9. Meeting dates to be changed to the 2<sup>nd</sup> Monday of the month to be agreed.**
- 10. To approve Clerks Employment Contract.**
- 11. Rugby in Bloom, Britain in Bloom 2020 & DPC Plant Containers**
- a. To consider a request from RBC to continue to fund floral baskets
  - b. Garden in front of Library, School Street- consider request from Friends of Dunchurch and consider further support of this event;
  - c. To consider a request from FODS to paint the plant containers sited on the Village Green, the Memorial Green, around the Memorial and on the corner of Vicarage Lane.
- 12. Street Lighting**
- a. DPC to conduct a visual survey of its lamppost assets & Report to the next DPC Ordinary Meeting
  - b. agree a choice of lampposts for the Dunchurch Crossing
  - c. agree a lamppost maintenance programme and replacement of existing faulty lampposts
- 13. Defibrillator.** To approve the purchase of the defibrillator and its cabinet
- 14. Signage:** To discuss additional signage for the Library, park & School.
- 15. Dunchurch Thatched Bus Shelter** - to review budget for the refurbishment and plan for next steps for the Thatched Bus Shelter Dunchurch Working Group
- 16. Bollards update**
- a) on Southam Road and The Square corner to agree payment for WCC to complete audit and necessary work to install Bollard.
  - b) To review any other bollards or street furniture requirements
- 17. Dunchurch Parish Council takes all the necessary steps to register ownership of its village greens with the Land Registry, as recommended in legal advice received.**
- 18. DPC appoints a trustee to the Dunchurch and Thurlaston Educational Foundation.**
- 19. DPC to invoke the Co-option procedure - any applications to be considered when received, potential candidates interviewed and report back to the next ordinary meeting.**
- 20. To investigate where the second Microsoft Office 365 Business Premium subscription is being used. Order number : 5f1c3d6e-46d2-4214-a360-a797c27d37a1**
- 21. To discuss the redevelopment of the DPC website.**
- 22. Financial matters to approve payments to be made– see attached payment schedule**
- a. To request that all passwords/access codes for accounts etc are handed over to the Clerk from Cllr Waller
  - b. To ratify Cllr Price as the DPC Finance Cllr to assist the Clerk where necessary

**23. Correspondence – see attached list**

**24. Date of next Parish Council is 9<sup>th</sup> March 2020 at 7pm**

Cllr. Marie Thompson – Chair Dunchurch Parish Council

*Marie Thompson*

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