

MINUTES OF DUNCHURCH PARISH COUNCIL

Minutes of Meeting Number 750 of the Dunchurch Parish Council held in The Community Library,
School Street, Dunchurch, Monday 13th May 2019 Meeting commenced at 8.35pm

PRESENT:

Councillor Eccleson [chair of meeting]
Councillor Morshead
Councillor Waller
Councillor Gunn
Councillor McCreath

Councillor Thompson
Councillor Hammond
Councillor Bhabra

Miss L Foster Parish Clerk

OTHERS:

5 members of the public

1. APOLOGIES FOR ABSENCE

Cllr N Jones

2. ACCEPTANCE OF APOLOGIES

Proposed by Councillor Morshead, seconded by Councillor McCreath and agreed by all present.

3. DECLARATIONS OF INTEREST ON ITEMS ON THE AGENDA

4. PUBLIC PARTICIPATION

There was concern that the public participation section is very early in the meeting and doesn't give opportunity for residents to comment upon proceedings and decisions made further in the meeting. Cllr Eccleson confirmed that public participation is held at the beginning of Parish Council meetings and provides an opportunity to provide their views or an action point which could be taken forward.

The layout of the room is not considered welcoming, this comment is noted.

5. TO APPROVE THE MINUTES OF MEETING NUMBER 749 – 1st April 2019

Cllr Waller proposed a motion to amend the minutes removing wording from Neighbourhood plan, bus shelter report and other body report by Almshouses seconded by Cllr Thompson agreed by all present.

Amended minutes proposed by Cllr Waller, seconded by Cllr Thompson and agreed by all present.

6. TO REPORT MATTERS ARISING FROM THESE MINUTES NOT ON THIS AGENDA [FIO]

To consider mileage allowance for handyman to bring in line with other employees of council. To discuss at future meeting.

7. TO DISCUSS WITH BOROUGH AND COUNTY COUNCILLORS ANY MATTERS OF IMMEDIATE INTEREST

The Local Plan inspection report is available on Rugby Borough Council website. There will be a vote to adopt the Local Plan on 4th June by Rugby Borough Council. Councillor Eccleson will vote against the plan.

8. TO REVIEW CURRENT PLANNING APPLICATIONS, PERMISSIONS, REFUSALS ETC.

Cllr Waller will look at the planning application on the a45 regarding change of use. Cllr Waller to provide feedback to Council. Stretton Pc will not be submitting any objections.

Truly Scrumptious planning application to be investigated.

Bilton Lane new dwelling objection to be raised.

WCC fire station consultation has been circulated. No comments made at meeting.

The Cake Gallery signage on Southam Road unsafe.

9. NEIGHBOURHOOD DEVELOPMENT PLAN

Delay to funding, no further work can commence until grant funding has been allocated.

10.UPDATE ON THE LIBRARY

4 new volunteers have joined the library but there is always a need for more.

The library must be used as a community asset, Councillors to bring any ideas regarding fundraising/increasing footfall outside of library hours to the next meeting.

11. TO REVIEW AMENITIES

Parking:

Cllr Waller would like 'ghost islands' on Daventry Road to increase parking. This would need to be discussed with WCC Highways team.

Councillors would like to consider proposals to WCC Highways regarding the 'cut-through' by the corner shop.

Councillors are concerned regarding the removal of the bollard next to the Alms-houses due to traffic using part of the footpath when bearing left to Daventry Road.

Bus Shelter

Defer to meeting 751

Village Gateway Signs

Provisional installation date 14th May.

Street Furniture

Defer to meeting 751

Noticeboards

Defer to meeting 751

War Memorial

The Parish Council grant permission for Friends of Dunchurch to maintain the area around the War memorial by weeding but would like to emphasise that the War Memorial itself will be maintained by the Parish Council.

12. TO DISCUSS REPAINTING OF LIGHTING COLUMNS

Defer to meeting 751

13. TO CONSIDER GRANT APPLICATION FROM FRIENDS OF DUNCHURCH

The Parish Council was concerned regarding sustainability of future planting. Friends of Dunchurch confirmed that they will maintain the planting on an ongoing basis in the future.

A grant of £750 towards Friends of Dunchurch was proposed by Cllr Morshead seconded by Cllr Thompson and agreed by all present.

14. ANNUAL GOVERNANCE STATEMENT

Defer to meeting 751

15. PLAY AREAS AND YOUTH GROUP

Proposed by Cllr Morshead, seconded by Cllr Waller to accept the quotation for repairs to play area equipment £345.48+VAT as raised by play inspection by Wicksteed.

There was a deliberate fire set on Friday evening (10th May) in the play area under play equipment causing damage. The Clerk to liaise with Wicksteed regarding replacement of parts and cost.

There now 15 children attending the youth club, concerns regarding low numbers of attendees and wide age range.

16. UNMETERED SUPPLY

Councillors would like a report with further options at next meeting.

17. COMMUNITY FIRST RESPONDERS

Defer to meeting 751

18 FINANCES FOR APPROVAL

A. Approve accounts

Defer to meeting 751

B. Postage

Defer to meeting 751

C. Cleaning materials

Defer to meeting 751

D. PAT testing

Defer to meeting 751

E. Contribution of behalf of internal auditor

Defer to meeting 751

19. TO RECEIVE REPORTS FROM REPRESENTATIVES ON OTHER BODIES

No report

20. TO RECEIVE A REPORT ON CORRESPONDENCE

No report

21. TO DISCUSS ANY MISCELLANEOUS MATTERS

Clerk will provide details regarding training via email to all new Councillors

22. To agree payments in accordance with the budget

The RFO/ Administrator submitted a schedule of payments for £5648.92 cheque numbers 301399 to 301411 signed by Councillor Eccleson and Councillor D Roberts. It was proposed to ratify these payments by Cllr Waller, seconded by Cllr Morshead and agreed by all present.

THE MEETING CLOSED AT 22.30

Signed Chairman:

Dated:

193301399	£438.63	£0.00	£438.63	01/05/19	Lee Matt - Handyman Salary & Expenses	£438.63	
194	301400	£80.00	£0.00	£80.00	01/05/19	Susan Wain - Library Cleaning	£80.00
197	301401	£139.20	£23.20	£116.00	01/05/19	Edge Designs Ltd - Temporary Finance Band Increase	£139.20
203	301402	£36.24	£6.04	£30.20	01/05/19	Three -	£36.24
1		£20.26	£3.38	£16.88		ADMIN 2 x PC Mobile Telephones	
2		£15.98	£2.66	£13.32		YOUTH Youth Group WiFi	
199	301403	£576.00	£0.00	£576.00	01/05/19	Rugby Borough Council - Payment for Youth Group Sessions	£576.00
201	301404	£31.52	£5.25	£26.27	01/05/19	Gamma Business Communications - Library Telephone & Calls	£31.52
200	301405	£114.50	£0.00	£114.50	01/05/19	Severn Trent Water Ltd - Library Water Rates	£114.50
202	301406	£200.00	£0.00	£200.00	01/05/19	Dunchurch Methodist Church - Payment for Hire of Hall	£200.00
195	301408	£978.00	£0.00	£978.00	01/05/19	Lindsay Foster -	£978.00
1		£8.50	£0.00	£8.50		ADMIN Expenses	
2		£969.50	£0.00	£969.50		ADMIN Clerks Salary	
206	301409	£947.75	£3.96	£943.79	01/05/19	Knowles P M -	£947.75
1		£924.00	£0.00	£924.00		ADMIN RFO/Administrator Salary	
2		£22.56	£3.76	£18.80		ADMIN 2 x Microsoft 365 Subscriptions	
3		£1.19	£0.20	£0.99		ADMIN Email Hosting	
204	301410	£1,664.80	£260.96	£1,403.84	01/05/19	Total Gas & Power -	£1,664.80
1		£138.72	£6.61	£132.11		LIB Library Electricity	
2		£1,526.08	£254.35	£1,271.73		LIGHT UMS Electricity Streetlighting	
205	301411	£371.60	£0.00	£371.60	01/05/19	Inland Revenue - Employer & Employee contributions	£371.60
196	DD	£70.68	£0.00	£70.68	01/05/19	NEST Pension - Employer and Employee Contributions	£70.68
Total		£5,648.92	£299.41	£5,349.51			