








Certified Inspection Report for: Dunchurch Parish Council Dunchurch Community Library, School Street Dunchurch, Warwickshire CV22 6PA			Contact: Lindsay Foster Tel: 01788 817 550 / 07474 705 061 Email: clerk@dunchurchpc.org	Order No: 405752	Site Address: Arkwright Field The Heath, off Dunchurch Road, Dunchurch CV22 6RJ	SHEET 1 of 4		
DESCRIPTION OF PRODUCT(S) INSPECTED	MAKER & YEAR	RISK RATING	INSPECTION COMMENTS	QTY.	PRODUCT CODE	DESCRIPTION OF PART(S) REQUIRED	UNIT PRICE	TOTAL
Turnstile on Black Wetpour	Wicksteed 2004	L L L Note	Monitor slight play in the bearings. Monitor where the wetpour playing surface has been repaired. The item would benefit from repainting. Manufacturer recommends that bearings are greased annually. This should be included in your regular maintenance programme.					
1.8m 1 Bay Arch Swing 2 x Cradle Seats on Black Wetpour	Wicksteed 2004		Satisfactory condition.					
Skyscraper Climbing Walls on Black Wetpour	Wicksteed 2004		Satisfactory condition.					
Fantasy Fun Run on Grass	Wicksteed 2004		Items are installed as a cluster (ref BS EN 1176:2017 Part 1 Section 3.19 and Section 4.2.8.3; note 1) and consist of the following:-					
Step Link (footprint)			Satisfactory condition.					
Log Run			Generally satisfactory, but the log does not rotate.					
Step Link (footprint)			Satisfactory condition.					
Walk The Plank		L	Monitor wear on the chain end links.					
Step Link (footprint)			Satisfactory condition.					
Tightrope Walk		L	Generally satisfactory, but monitor the wear on the paintwork. Note that the posts slope inwards. Bespoke ropes have been fitted to prevent overlapping.					
Step Link (footprint)			Satisfactory condition.					
Snowboard			Satisfactory condition.					
Step Link (footprint)			Satisfactory condition.					
Cat Walk		L	Generally satisfactory but monitor wear at the rope assembly and rapid link connectors.					
						Continues on next sheet...		
  Wicksteed Leisure Ltd Digby St., Kettering Northants, NN16 8YJ Tel: 01536 517 028		INDICATION OF RISK RATING ASSESSMENT H/MH HIGH & MEDIUM HIGH RISK - See Introductory Notes M MEDIUM RISK - See Introductory Notes VL/L VERY LOW & LOW RISK - See Introductory Notes	INSPECTED BY : - A J Hayes DATE : - 23. 04. 2019	PARTS SUB TOTAL BALANCE C / FORWARD PARTS TOTAL EXC. CARRIAGE & VAT. (E&O.E.) LABOUR TO FIT PARTS * Based on all works ordered	£0.00 £0.00 £0.00 See sheet 4			

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DESCRIPTION OF PRODUCT(S) INSPECTED	MAKER & YEAR	RISK RATING	INSPECTION COMMENTS	QTY.	PRODUCT CODE	DESCRIPTION OF PART(S) REQUIRED	UNIT PRICE	TOTAL
2.25m 1 Bay Arch Swing 2 x Flat Seats on Black Wetpour	Wicksteed 2004	L	Generally satisfactory but monitor wear at the chain links, and minor damage to the seats.					
		L	Monitor dips in the wetpour playing surface, gap at 1 edge near to the frame, and areas where repairs have been carried out.					
		L	Monitor slight movement at the frame joints.					
2 x Talking Flowers on Grass	Wicksteed 2004		Generally satisfactory, but recommend grounds maintenance as required to reduce hazards at areas of ground erosion.					
Storm Multiplay Unit on Black Wetpour	Wicksteed 2004	L	Recommend the missing safety fastener fixing at 1 plastic slat on the ramp is replaced.	1	2176-128	M10 x 45 Pent Button Head Screw	£1.79	£1.79
		L	Metal slide chute faces toward the sun. Monitor for high temperatures during hot, sunny weather conditions. (Ref BS EN 1176:2017 Part 1 Section 6.1.3)	1	2177-007	M10 Pentagon Safety Fastener	£2.00	£2.00
Cobra See-Saw on Black Wetpour	Wicksteed 2004		Satisfactory condition.					
Nursery Rhyme Multi-play Unit on Black Wetpour	Wicksteed 2004	L	Recommend a plastic dome cap is fitted to reduce snag and abrasion hazards at the exposed fixing at the steering wheel.	1	2611-031	Plastic Dome Cap and Base - Black	£0.90	£0.90
		L	Recommend the missing roof panel fixing is replaced.	1	2176-154	M8 x 35 Pent Button Head Screw	£1.79	£1.79
		VL	Free space between the fireman's pole and the platform is less than 350mm (ref BS EN 1176-1:2017, clause 4.2.8.2.3) Wicksteed consider this to be a Very Low risk, and has been designed to allow young children easier access to the pole from the platform, reducing the potential to overbalance and fall.	1	2177-001	M8 Safety Fastener	£2.00	£2.00
						Continues on next sheet...		
  Wicksteed Leisure Ltd Digby St., Kettering Northants, NN16 8YJ Tel: 01536 517 028		H/MH M VL/L	INDICATION OF RISK RATING ASSESSMENT HIGH & MEDIUM HIGH RISK - See Introductory Notes MEDIUM RISK - See Introductory Notes VERY LOW & LOW RISK - See Introductory Notes	INSPECTED BY : - A J Hayes DATE : - 23. 04. 2019	PARTS SUB TOTAL BALANCE C / FORWARD PARTS TOTAL EXC. CARRIAGE & VAT. (E&O.E.) LABOUR TO FIT PARTS * Based on all works ordered	£8.48 £0.00 £8.48 See sheet 4		

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DESCRIPTION OF PRODUCT(S) INSPECTED	MAKER & YEAR	RISK RATING	INSPECTION COMMENTS	QTY.	PRODUCT CODE	DESCRIPTION OF PART(S) REQUIRED	UNIT PRICE	TOTAL
Scramble Bike Spring Mobile on Black Wetpour	Wicksteed 2004	L	Recommend one missing handgrip end cap is replaced to reduce snag / abrasion hazards. Parts for this are no longer available. The handgrip can be replaced with a new style if required. L Monitor minor split in the spring base retention plate. L Monitor wear / damage to the wetpour playing surface for trip hazards and reduced impact attenuation in the event of a fall.					
Holly Hedgehog Spring Mobile on Black Wetpour	Wicksteed 2004	L	Monitor minor split in the spring base retention plate.					
Spiro-whirl Roundabout on Black Wetpour	Wicksteed 2004	M	Recommend the 3 areas of damage to the wetpour playing surface are repaired to reduce trip hazards and future deterioration of the surface. The total area to repair is up to 1.2 square metres. The surface has been subject to several repairs. Wicksteed are therefore unable to offer any guarantees on repairs to the surface. Note Manufacturer recommends that bearings are greased annually. This should be included in your regular maintenance programme.	2	6130-201	Wet Pour Repair Kit - Top Layer - Black Labour to repair the surface as detailed (up to 1.2 square metres) and fit parts on sheet 2 Contact the customer for vehicle access to the playing field	£56.00 £225.00	£112.00
Park Seat - Green on Paving	Wicksteed 2004		Satisfactory condition.					
Park Seat - Black on Paving	Glasdon		Satisfactory condition.					
Perforated Litter Bin on Grass	Wicksteed 2004		Satisfactory condition.					
Litter Bin on Paving	Larkin		Satisfactory condition.					
			INDICATION OF RISK RATING ASSESSMENT	INSPECTED BY : - A J Hayes		PARTS SUB TOTAL		£112.00
 Wicksteed Leisure Ltd Digby St., Kettering Northants, NN16 8YJ Tel: 01536 517 028			H/MH HIGH & MEDIUM HIGH RISK - See Introductory Notes	DATE : -		BALANCE C / FORWARD		£8.48
			M MEDIUM RISK - See Introductory Notes	23. 04. 2019		PARTS TOTAL EXC. CARRIAGE & VAT. (E&O.E.)		£120.48
			VL/L VERY LOW & LOW RISK - See Introductory Notes			LABOUR TO FIT PARTS * Based on all works ordered		See sheet 4
						Continues on next sheet...		

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DESCRIPTION OF PRODUCT(S) INSPECTED	MAKER & YEAR	RISK RATING	INSPECTION COMMENTS	QTY.	PRODUCT CODE	DESCRIPTION OF PART(S) REQUIRED	UNIT PRICE	TOTAL
Windsor Picnic Table on Grass	Wicksteed 2004		Satisfactory condition, the table is designed to allow wheelchair access at one end, but monitor for trip hazards at areas of ground erosion.					
Metal Bow Top Fence	unknown		Satisfactory condition, but recommend nettle and bramble growth is cut back as required.					
2 x Single Gates	Prosafe	L	Recommend regular grounds maintenance at the field entrance to combat erosion and reduce potential slip or trip hazards.					
Signage			Satisfactory condition, but check that the telephone number shown is correct.					
Dog Waste Bin Fence Mounted (outside area)	unknown		Satisfactory condition.					
General		L	Recommend grounds maintenance and repairs to the Tarmac surface as required to reduce trip hazards at areas of ground erosion around the barriers on the approach footpath from The Heath.					
		L	Recommend intrusive nettle growth at the footpath to the play area is cut back as required.					
		L	Monitor the soft spots in some wetpour playing surfaces for trip hazards and reduced impact attenuation in the event of a fall from height.					
  Wicksteed Leisure Ltd Digby St., Kettering Northants, NN16 8YJ Tel: 01536 517 028 www.wicksteed.co.uk			INDICATION OF RISK RATING ASSESSMENT H/MH HIGH & MEDIUM HIGH RISK - See Introductory Notes M MEDIUM RISK - See Introductory Notes VL/L VERY LOW & LOW RISK - See Introductory Notes	INSPECTED BY : - A J Hayes DATE : - 23. 04. 2019	PARTS SUB TOTAL BALANCE C / FORWARD PARTS TOTAL EXC. CARRIAGE & VAT. (E&O.E.) LABOUR TO FIT PARTS * Based on all works ordered TOTAL COST OF WORKS, EXC VAT	£0.00 £120.48 £120.48 £225.00 £345.48		



Risk Assessment



Pages 1, 2 & 3 are to be completed by the Operator of the site

Wicksteed Leisure Ltd, Digby Street, Kettering NN16 8YJ

Written Document checklist for : Dunchurch Parish Council

Sheet

Site address: Arkwright Field, The Heath, off Dunchurch Road, Dunchurch CV22 6RJ

1 of 5

1 : MAINTENANCE POLICY (Interpreted from BS EN 1176 - 7 : 2017. Part 6)

VISUAL PLAYGROUND SAFETY INSPECTION - Designed to identify hazards such as broken parts, excessive or dangerous debris, vandalism, etc.

It should be carried out as often as possible by the playground operator, i.e. at daily to weekly intervals

Who carries out the visual inspection ? (Please state name and position)	
How often do they complete an inspection ? (Please state frequency)	
Does the frequency of the inspection vary ? (Please give reasons)	

OPERATIONAL PLAYGROUND SAFETY INSPECTION - Designed to assess the stability and effectiveness of all playground equipment, with special attention given to the sealed for life parts. It should be carried out at frequencies of 1 - 3 months or under guidance by the individual manufacturer and be conducted by a competent person in strict accordance with the manufacturer's instructions. The level of competence will vary with the task

Who carries out the operational inspection ? (Please state name and position)	
Are they competent to assess all manufacturers equipment on the play site ?	
How often do they complete an inspection ? (Please state frequency)	
Does the frequency of the inspection vary ? (Please give reasons)	

ANNUAL MAIN PLAYGROUND SAFETY INSPECTION - Designed to assess the overall level of safety of the equipment, foundations, surfacing and surroundings (i.e. environmental factors). It should be carried out at intervals not exceeding 12 months by a competent person (i.e. someone with sufficient skill, through experience, knowledge and training). During this inspection use should be made of the current head, neck, torso, finger and toggle probe tests.

Who carries out the annual inspection ? (Please state name and position)	
How often do they complete an inspection ? (Please state frequency)	
Does the frequency of the inspection vary ? (Please give reasons)	



2 : EQUIPMENT SUPERVISION

See attached continuation sheet(s) for details of Equipment & Site(s). Where possible details on the forms should be expanded upon by the site operator or a responsible member of staff - using local knowledge - to generate a comprehensive record of known problems - Both past & present - to assist in the correct formulation of Maintenance, Reaction & Development Policies for each Site(s). The information gathered should then be stored with the risk assessment sheet(s). NB - Should the information requested be unknown - Please state so within **the relevant areas of the attached continuation sheet(s).**

3 : REACTION POLICY (Interpreted from BS EN 1176 - 7 : 2017. Part 6)

Records of all actions taken concerning each playground site (including all of the above continuation sheet details) should be maintained. On a basic level a diary format may be acceptable. Any problems that occur on each site need to be noted (What, when, where, who and why, etc.), statements may be taken on site or later hospital reports may be noted. The subsequent action taken should be noted, including any manufacturers advice / requests. NB : Immediate action may need to be taken to prevent children using a piece of equipment that has become dangerous, e.g. Cordon off. Immobilize. Block access to, etc. Further monitoring records should be kept with responsibilities clearly outlined and checks made.

4 : DEVELOPMENT POLICY

Any plans for the longer term concerning the playground equipment or site in general should also be preserved as a record of intent. This could take the form of minutes of meetings, financial plans or references to playground monitoring or problem areas that have been resolved.

5 : RISK ASSESSMENT POLICY (as per BS EN 1176:2017 Part 7; 8.1.2, 8.2.1, and 8.2.3.)

The operator should set up an appropriate system for the safety management of the playground and should at least once a year assess the effectiveness of the measures used. These are designed to improve site safety as a whole.

FORMS UPDATED/COMPLETED FOR SITE OPERATOR BY : -

Name : - _____

Signed : - _____

Position : - _____

Date : - _____

Risk Assessment – continuation sheet to be completed by the Operator of the site



Operator: Dunchurch Parish Council Dunchurch Community Library, School Street Dunchurch, Warwickshire CV22 6PA		Site Address: The Heath, Dunchurch CV22 6RJ Site usage: unrestricted public access	Sheet 3 of 5
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2 : EQUIPMENT SUPERVISION - Continuation Sheet - Equipment and Site Details

Description of Item	Maker (if known)	Year of supply (if known)	Typical user age group	Daily users (approx no.)	Details of previous problems encountered

Risk Assessment – continuation sheet



Detailed Risk Analysis for: Dunchurch Parish Council Dunchurch Community Library, School Street Dunchurch, Warwickshire CV22 6PA			Prepared by: A J Hayes Date: 23. 04. 2019 Order Reference: 405752		Site Address: Arkwright Field The Heath, Dunchurch CV22 6RJ		SHEET 4 of 5
Description of equipment & details of hazard	Level of risk 1 = Negligible 5 = Severe	Occurrence Probability 1 = Negligible 5 = Severe	Assessment of risk (level of risk x probability)	Assessed Risk Rating	Proposed Action and timescale for recommendations	Monitor & review of actions (months)	
Turnstile on Black Wetpour							
Slight play in the bearings	2	2	4	Low	Monitor - replace the bearings as required	3	
Wetpour surface has been repaired	2	2	4	Low	Monitor for future wear or damage to the surface	3	
Item would benefit from repainting	2	2	4	Low	Rub down and repaint as required	3	
1.8m 1 Bay Arch Swing 2 x Cradle Seats					Satisfactory condition		
Skyscraper Climbing Walls					Satisfactory condition		
Fantasy Fun Run							
Wear on chains, ropes and links	3	2	6	Low	Monitor - replace as required	3	
2.25m 1 Bay Arch Swing 2 x Flat Seats							
Wear at the chains, damage to the seats	3	2	6	Low	Monitor - replace as required	3	
Dips in the wetpour playing surface	3	2	6	Low	Monitor - repair as required	3	
Slight movement at the frame joints	4	1	4	Low	Monitor - tighten or replace as required	3	
2 x Talking Flowers					Generally satisfactory		
Storm Multiplay Unit							
1 slat fixing missing at the ramp	2	2	4	Low	Replace missing fixing	3	
Metal slide chute faces toward the sun	4	1	4	Low	Monitor during hot, sunny weather	1	
Cobra See-Saw					Satisfactory condition		
Nursery Rhyme Multi-play Unit							
Exposed fixing at the steering wheel	3	2	6	Low	Fit a dome cap to cover the fixing	1	
1 roof panel fixing missing	2	2	4	Low	Replace missing fixing	3	

Risk Assessment – continuation sheet



Detailed Risk Analysis for: Dunchurch Parish Council Dunchurch Community Library, School Street Dunchurch, Warwickshire CV22 6PA			Prepared by: A J Hayes Date: 23. 04. 2019 Order Reference: 405752		Site Address: Arkwright Field The Heath, Dunchurch CV22 6RJ		SHEET 5 of 5
Description of equipment & details of hazard	Level of risk 1 = Negligible 5 = Severe	Occurrence Probability 1 = Negligible 5 = Severe	Assessment of risk (level of risk x probability)	Assessed Risk Rating	Proposed Action and timescale for recommendations	Monitor & review of actions (months)	
Scramble Bike Spring Mobile							
Missing handgrip end cap	2	2	4	Low	Monitor - replace as required	3	
Minor split in the spring base retention plate	4	1	4	Low	Monitor - replace as required	1	
Wear / damage to the wetpour playing surface	3	2	6	Low	Monitor - repair as required	1	
Holly Hedgehog Spring Mobile							
Minor split in the spring base retention plate	4	1	4	Low	Monitor - replace as required	1	
Spiro-whirl Roundabout							
Condition of the wetpour playing surface	3	3	9	Medium	Monitor - repair as required	1	
Park Seat - Green					Satisfactory condition		
Park Seat - Black					Satisfactory condition		
Perforated Litter Bin					Satisfactory condition		
Litter Bin					Satisfactory condition		
Windsor Picnic Table					Satisfactory condition		
Metal Bow Top Fence					Satisfactory condition		
2 x Single Gates							
Ground erosion	3	2	6	Low	Grounds maintenance as required	1	
Signage					Satisfactory condition		
Dog Waste Bin					Satisfactory condition		
General							
Damage to the Tarmac path	3	3	9	Medium	Repair as required	1	
Nettle growth at the path	3	2	6	Low	Cut back as required	1	
Soft spots in some wetpour playing surfaces	3	2	6	Low	Monitor - repair as required	3	