

# MINUTES OF DUNCHURCH PARISH COUNCIL

## Neighbourhood Planning (NP) Committee

Minutes of Meeting Number 9 of the Dunchurch Parish Council Neighbourhood Planning Committee  
held in The Community Library,  
School Street, Dunchurch, Monday 18<sup>th</sup> February 2019 Meeting commenced at 7.05pm

### PRESENT:

Robin Aird  
Tony Davies  
Des Nutt

Lindsay Foster

### OTHERS:

#### 1. ACCEPTANCE OF APOLOGIES

Absent members: Erica  
The apologies were noted

#### 2. DECLARATION OF INTEREST ON ITEMS ON THE AGENDA

None

#### 3. TO APPROVE MINUTES OF MEETING NO.6 7<sup>th</sup> August 2018

Proposed by T Davies, seconded by Des Nutt and agreed by all present.

#### 4. Questionnaire update Design and distribution

Robin has circulated copy of questionnaire and has held discussions with Simon at Stratford District Council. The questionnaire will generate a lot of data from yes/no questions that can be generated into a report. Questions regarding flooding to be added and housing needs survey to be added.

Main survey can be completed by multiple people at the same address. However only one housing needs survey per household. A green infrastructure map is required. Robin to speak to Erica.

Can be distributed by hand, website, and spare copies in library.

Distribute via envelope to each house with notice on envelope to state importance.

Freepost return and a return box in library.

Contact the elections office to aid with distribution. Total dwellings 1608.

Des to contact Save Dunchurch and Friends of Dunchurch regarding promotion of questionnaire.

Flyers to prewarn of upcoming questionnaire. 2 leaflets in total.

Robin to speak to Simon regarding length of time we should allocate for returns.

#### 5. ANY DATA TO REPORT

Mr Waller provided tenure data.

Robin to provide costings when available.

#### 6. ALLOCATION OF TASKS IF ANY

#### 7. ANY OTHER BUSINESS

#### 8. DATE OF NEXT MEETING

Next meeting will be at 7pm on 18<sup>th</sup> March 2019 in the library.

THE MEETING CLOSED AT 8.00pm

Signed Chairman:

Dated: