

MINUTES OF DUNCHURCH PARISH COUNCIL

Minutes of Meeting Number 737 of the Dunchurch Parish Council held in The Community Library,
School Street, Dunchurch, Monday 5th March 2018 Meeting commenced at 7.15pm

PRESENT:

Councillor P Eccleson [chair of meeting]

Councillor H Roberts

Councillor N Sodhi

Councillor S Hallahan

Councillor G Jones

Miss L Foster Parish Clerk

OTHERS:

1. APOLOGIES FOR ABSENCE

Councillor Morshead

Councillor N Jones

2. ACCEPTANCE OF APOLOGIES

Proposed by Councillor G Jones, seconded by Councillor Hallahan and agreed by all present.

3. DECLARATIONS OF INTEREST ON ITEMS ON THE AGENDA

none

4. PUBLIC PARTICIPATION

No members of the public present

5. TO APPROVE THE MINUTES OF MEETING NUMBER 735 – 5th February 2018

Proposed by Councillor D Roberts seconded by Councillor G Jones and agreed by all present.

6. TO REPORT MATTERS ARISING FROM THESE MINUTES NOT ON THIS AGENDA [FIO]

None

7. TO DISCUSS WITH BOROUGH AND COUNTY COUNCILLORS ANY MATTERS OF IMMEDIATE INTEREST

Councillor H Roberts stated that Warwickshire County Council are budget setting. Money has been allocated in the budget for increased traffic enforcement and maintaining library networks.

Councillor H Roberts informed us that Rugby Borough Council have increased their Council tax by £5 per year for a band D property. The garden waste collection will remain at £40 for 2018-19.

8. TO REVIEW CURRENT PLANNING APPLICATIONS, PERMISSIONS, REFUSALS ETC.

Comments

No Applications

9. NEIGHBOURHOOD DEVELOPMENT PLAN-

We are awaiting a meeting date from the planning consultant and will arrange a meeting when we have this.

We have also received traffic data which has been sent to Rugby Borough Council and will form part of our neighbourhood plan.

10. UPDATE ON THE LIBRARY

We had closures on Friday 2nd March and Saturday 3rd March due to the snowfall.

All is currently going well.

11. TO REVIEW AMENITIES

Parking:

Parking continues to be an issue in Dunchurch.

Bus Shelter

Councillor Eccleson has spoken to Rugby Borough Council regarding the listing of the bus shelter. He has asked if the benches could be repaired to their original condition rather than plywood, RBC confirmed this would be possible. The Parish Council need to take detailed pictures and drawing and provide a method statement to Rugby Borough Council to apply for planning consent.

Village Gateway Signs

The deposit to Warwickshire County Council has now been paid, images have been submitted and we are awaiting a quotation. Glasdon has confirmed they will hold our quote whilst we negotiate with Warwickshire County Council.

War Memorial Renovation

Councillor Morshead is progressing the details for a grant funding application.

Councillor Morshead has looked at the damage to the War memorial and concludes that the main restoration would be repointing. To protect the war memorial, it has been considered that a chain fence could be added surrounding the war memorial. Planters could also be added to the lower step. The Parish Council are also considering a flagpole close to the war memorial.

The Councillors are looking at the possibility of raising the kerb stone surrounding the monument.

Pictures have been provided by local residents to aid the grant application.

12. TO DISCUSS SECURITY & ROAD SAFETY

Speeding continues to be an issue within Dunchurch.

There has been an incident at Dunchurch crossroads in which a traffic light has been hit and hit the Butter/Market cross. Warwickshire County Council are investigating.

13. PLAY AREAS & YOUTH PROVISION

We have asked Rugby Borough Council play rangers to provide a quote for running the youth club within Dunchurch. The cost would be £64 per session for two members of staff each Monday. This is subject to change if time required increases. The youth club will continue to run on a Monday evening for 2 hours at the Methodist church.

It was proposed by Councillor G Jones, seconded by Councillor D Roberts and agreed by all to proceed.

14. TO APPROVE AND ADOPT DUNCHURCH PARISH COUNCIL AND COMMUNITY LIBRARY POLICIES

This was proposed by Councillor Eccleson, seconded by Councillor G Jones and agreed by all present.

15. TO APPROVE FINANCIAL REGULATIONS AND STANDING ORDERS

This was proposed by Councillor Hallahan, seconded by Councillor D Roberts and agreed by all present.

16. GDPR

It has been recommended to all Councillors to use their Dunchurch Parish Council email addresses in future., We are looking into the possibility of moving our email hosting.

More advice will be provided at the next Parish Council Meeting.

17. FINANCE FOR APPROVAL

A. Annual Street Lighting Maintenance

Proposed by Councillor Hallahan, seconded by Councillor G Jones and agreed by all.

B. Ratify 5year Edge Contract

Proposed by Councillor H Roberts, seconded by Councillor Sodhi and agreed by all present.

15. TO RECEIVE REPORTS FROM REPRESENTATIVES ON OTHER BODIES

Awaiting financial report from twinning Association.

A report has been received from the Almshouses Association of which the contents have been noted.

16. TO RECEIVE A REPORT ON CORRESPONDENCE

Email correspondence from Mr Waller
Local Plan information and hearing schedule
Clerks and Councils Direct
Road Closure information
Correspondence from the programme officer
Correspondence regarding the Market cross

17. TO DISCUSS ANY MISCELLANEOUS MATTERS

There is a burst Water main on Vicarage Lane and on The Green which Severn Trent are working on.

The next Parish Council Meeting will be held on 9th April due to bank holiday.

18. To agree payments in accordance with the budget

The RFO/ Administrator submitted a schedule of payments for £13168.58 for payments in February cheque numbers 301192 to 301206 signed by Councillor N Sodhi and Councillor D Roberts.

The schedule was proposed by Councillor N Sodhi seconded by Councillor G Jones and approved by all present.

THE MEETING CLOSED AT 8.35PM

Signed Chairman:

Dated:

Dunchurch Parish Council

Expenditure transactions - approval list

Start of year 01/04/17

Tn no	Cheque	Gross	Vat	Net	Invoice date	Details	Cheque Total
213	301192	£200.00	£0.00	£200.00	01/02/18	Dunchurch Methodist Church - Hire of Hall for Youth Group	£200.00
210	301193	£36.24	£6.04	£30.20	01/02/18	Three -	£36.24
	1	£20.26	£3.38	£16.88		ADMIN 2 x PC Mobile Telephones	
	2	£15.98	£2.66	£13.32		YOUTH Youth Group WiFi	
205	301194	£136.00	£0.00	£136.00	26/02/18	CPRE Donation - Help and advice reference Local Plan	£136.00
	1	£100.00	£0.00	£100.00		ADMIN CPRE Donation	
	2	£36.00	£0.00	£36.00		ADMIN CPRE Subscription	
219	301195	£60.00	£0.00	£60.00	04/03/18	Susan Wain - Library Cleaning	£60.00
208	301196	£265.36	£44.23	£221.13	03/03/18	Total Gas & Power - Library Electricity	£265.36
207	301197	£1,487.02	£247.83	£1,239.19	03/03/18	Total Gas & Power - Unmetered Supply - Streetlighting	£1,487.02
214	301198	£31.90	£5.32	£26.58	22/02/18	Gamma Business Communications - Library telephone & calls	£31.90
217	301199	£311.00	£0.00	£311.00	28/02/18	Lee Matt - Salary & Expenses	£311.00
218	301200	£856.90	£0.00	£856.90	04/03/18	Lindsay Foster - Clerks Salary	
220	301200	£7.80	£0.00	£7.80	05/03/18	Lindsay Foster - Postage	£864.70
206	301201	£22.56	£3.76	£18.80	03/03/18	Knowles P M - 2 x Microsift 365 Subscriptions	
216	301201	£829.15	£0.00	£829.15	28/02/18	Knowles P M - RFO/Administrator Salary	£851.71
204	301202	£500.00	£0.00	£500.00	26/02/18	Wnaa - Contribution to Air Ambulance	£500.00
215	301203	£310.32	£0.00	£310.32	28/02/18	Inland Revenue - Employee Tax & NI	£310.32
221	301204	£12.85	£0.00	£12.85	05/03/18	Peter Eccleson - Refreshments for attendees at local plan examination	£12.85
209	301205	£7,842.00	£1,307.00	£6,535.00	03/03/18	Tracsis Data Limited - Traffic Survey	£7,842.00

Signature

Signature

Date

05/03/18 06:23 PM Vs: 8.02

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Dunchurch Parish Council

Expenditure transactions - approval list

Start of year 01/04/17

Tn no	Cheque	Gross	Vat	Net Invoice date	Details	Cheque Total
222	301206	£259.48	£43.24	£216.24 05/03/18	Bt Payment Services Ltd - PC Telephone, Boroadband and Calls	£259.48
Total		£13,168.58	£1,657.42	£11,511.16		