

MINUTES OF DUNCHURCH PARISH COUNCIL

Minutes of Meeting Number 735 of the Dunchurch Parish Council held in The Community Library,
School Street, Dunchurch, Monday 8th January 2018 Meeting commenced at 7.15pm

PRESENT:

Councillor P Eccleson [chair of meeting]
Councillor H Roberts
Councillor N Sodhi

Councillor Morshead
Councillor D Roberts

Miss L Foster Parish Clerk

OTHERS:

Mr Waller
Mr Aird

1. APOLOGIES FOR ABSENCE

Councillor G Jones
Councillor N Jones

Councillor Hallahan

2. ACCEPTANCE OF APOLOGIES

Proposed by Councillor Morshead, seconded by Councillor Sodhi and agreed by all present.

3. DECLARATIONS OF INTEREST ON ITEMS ON THE AGENDA

none

4. PUBLIC PARTICIPATION

Mr Aird would like to raise the issue of the Parish Council website not working. Councillor Eccleson reassured him the new website is in progress.

Mr Aird was concerned about the number of potholes on Adkinson Avenue and Coventry Road. The Clerk has raised this issue with Warwickshire Highways and will follow up this matter.

5. TO APPROVE THE MINUTES OF MEETING NUMBER 734 – 4th December 2018

Proposed by Councillor Sodhi seconded by Councillor Morshead and agreed by all present.

6. TO REPORT MATTERS ARISING FROM THESE MINUTES NOT ON THIS AGENDA [FIO]

None

7. TO DISCUSS WITH BOROUGH AND COUNTY COUNCILLORS ANY MATTERS OF IMMEDIATE INTEREST

Councillor H Roberts stated that Rugby Borough Council are currently budget setting and working on council tax proposals.

8. TO REVIEW CURRENT PLANNING APPLICATIONS, PERMISSIONS, REFUSALS ETC.

Comments

01364	Guy Fawkes House, The Square	No objections
01365	Guy Fawkes House The Square	No Objections
01366	28 Rugby Road	No Comment yet

9. NEIGHBOURHOOD DEVELOPMENT PLAN-To approve terms of reference

The terms of reference were proposed by Councillor H Roberts, seconded by Councillor D Roberts and agreed by all present.

Dunchurch Parish Council are still looking for more volunteers to be a part of the neighbourhood plan committee and are disappointed with the interest so far. Dunchurch Parish Council will produce a leaflet to be sent out with the Rugby Register at the end of January as a request for more volunteers.

We also require 2 Parish Councillors to be a part of the committee. This is to be followed up at DPC Meeting 736.

10. UPDATE ON THE LIBRARY

An area visit by Warwickshire library services has been arranged for February, the clerk to provide feedback after this meeting.

There is a steady number of volunteers and all greatly enjoyed the Christmas get together.

There may be a need to change the provider of the anti-virus software the clerk to investigate.

11. TO REVIEW AMENITIES

Parking:

Parking continues to be an issue in Dunchurch.

Bus Shelter

Councillor Eccleson has spoken to Rugby Borough Council regarding the listing of the bus shelter. He has asked if the benches could be repaired to their original condition. Dunchurch Parish Council must submit formal plans drawn up by an architect or technician.

Village Gateway Signs

It has been approved by Councillors to pay the deposit to Warwickshire County Council and provide us with a quotation. However, we are still awaiting an invoice to proceed. Glasdon has confirmed they will hold our quote whilst we negotiate with Warwickshire County Council.

War Memorial Renovation

Councillor Morshead is progressing the details for a grant funding application.

Councillor Morshead has looked at the damage to the War memorial and concludes that the main restoration would be repointing. To protect the war memorial, it has been considered that a chain fence could be added surrounding the war memorial. Planters could also be added to the lower step. The Parish Council are also considering a flagpole close to the war memorial.

Councillor Morshead has been working on finding names to be added to the memorial. Councillor Morshead will be putting an item in the next PC leaflet with a request for names that may need to be added to the War Memorial due to subsequent wars.

12. TO DISCUSS SECURITY & ROAD SAFETY

Speeding continues to be an issue within Dunchurch.

There has been an incident at Dunchurch crossroads in which a traffic light has been hit and awaiting repair.

Councillor Roberts stated there will be a consultation regarding an increase in the 30mph area on Daventry Road to cover all properties.

13. PLAY AREAS & YOUTH PROVISION

There is nothing to report regarding the youth group and play area as all is running well.

14. FINANCE FOR APPROVAL

A. Approve revised budget and precept request

Proposed by Councillor D Roberts, seconded by Councillor Morshead and agreed by all.

B. Donation to air ambulance

It was proposed that we donate £500 to the air ambulance. Proposed by Councillor H Roberts, seconded by Councillor Morshead and agreed by all present.

C. Membership of CPRE and a one-off donation

It was proposed that a one-off donation of £100 and a yearly membership of £36 be paid to CPRE with thanks for their help over the last 12 months. This was proposed by Councillor D Roberts, second by Councillor Morshead and agreed by all present.

D. Contribution to Dunchurch Sports field and village Hall maintenance- £750

Proposed by Councillor Sodhi, seconded by Councillor D Roberts and agreed by all present.

15. TO RECEIVE REPORTS FROM REPRESENTATIVES ON OTHER BODIES

None

16. TO RECEIVE A REPORT ON CORRESPONDENCE

Nalc winter magazine.

17. TO DISCUSS ANY MISCELLANEOUS MATTERS

There is a large plant blocking the footpath by the thatched cottages on Rugby Road.

18. To agree payments in accordance with the budget

The RFO/ Administrator submitted a schedule of payments for £8756.77 for payments in October cheque numbers 3011455 to 301169 signed by Councillor N Sodhi and Councillor Morshead.

The schedule was proposed by Councillor N Sodhi seconded by Councillor Morshead and approved by all present.

THE MEETING CLOSED AT 8.30PM

Signed Chairman:

Dated:

Dunchurch Parish Council

Expenditure transactions - approval list

Start of year 01/04/17

Tn no	Cheque	Gross	Vat	Net	Invoice date	Details	Cheque Total
151	301155	£1,200.00	£0.00	£1,200.00	05/12/17	Vortex Web Design - 50% deposit on new web site design	£1,200.00
153	301156	£1,555.20	£259.22	£1,295.98	07/12/17	Total Gas & Power - Unmetered Electricity Streetlighting	£1,555.20
155	301157	£31.69	£5.28	£26.41	09/12/17	Gamma Business Communications - Library Telephone & Calls	£31.69
154	301158	£124.99	£5.95	£119.04	30/12/17	Total Gas & Power - Library Electricity	£124.99
156	301159	£36.00	£6.00	£30.00	30/12/17	Rugby Register - Distribution of leaflets	£36.00
157	301160	£750.00	£0.00	£750.00	30/12/17	Dunchurch Sportsfield & Village Hall Trust - Contribution to mowing sports field	£750.00
159	301161	£2,310.00	£0.00	£2,310.00	30/12/17	Warwickshire Association of Youth Clubs - Payment for Youth Leaders	£2,310.00
161	301162	£30.00	£0.00	£30.00	30/12/17	Susan Wain - Library Cleaning	£30.00
158	301163	£200.60	£33.43	£167.17	30/12/17	Warwickshire County Council - Library Maintenance Services	£200.60
165	301164	£285.30	£0.00	£285.30	31/12/17	Inland Revenue - Employer & Employee Contributions	£285.30
166	301165	£339.50	£0.00	£339.50	31/12/17	Lee Matt - Handyman Salary & Expenses	£339.50
163	301166	£856.90	£0.00	£856.90	31/12/17	Lindsay Foster - Clerks Salary	
167	301166	£7.86	£0.00	£7.86	31/12/17	Lindsay Foster - Expenses	£864.76
1		£1.99	£0.00	£1.99		ADMIN Stationary	
2		£5.87	£0.00	£5.87		ADMIN Postage	
160	301167	£22.56	£3.76	£18.80	30/12/17	Knowles P M - 2 x Microsoft 365 Subscriptions	
164	301167	£769.93	£0.00	£769.93	31/12/17	Knowles P M - RFO/Administrator Salary	£792.49
162	301168	£200.00	£0.00	£200.00	31/12/17	Dunchurch Methodist Church - Hire of hall for youth group	£200.00

Signature

Signature

Date

02/01/18 08:19 AM Vs: 7.49

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Dunchurch Parish Council

Expenditure transactions - approval list

Start of year 01/04/17

Tn no	Cheque	Gross	Vat	Net Invoice date	Details	Cheque Total
168	301169	£36.24	£6.04	£30.20 31/12/17	Three -	£36.24
		£20.26	£3.38	£16.88	ADMIN 2 x PC Mobiles	
		£15.98	£2.66	£13.32	YOUTH Youth Group WiFi	
Total		£8,756.77	£319.68	£8,437.09		